



OFFICE OF THE STUDENT DEVELOPMENT AND WELFARE

GUIDELINES ON SCHOLARSHIP AND FINANCIAL ASSISTANCE

4.1. Scholarship and Financial Assistance

Scholarship grants and all other forms of financial assistance shall be awarded in accordance with pertinent rules and regulations. A student can only avail of one government-based scholarship/grant and one university- based scholarship.

4.1.1. University-Based Scholarship (Financial Incentive Program)

a. Entrance Scholarship

This shall only apply during the first semester and does not apply to succeeding semesters.

- Students who graduated with Highest Honors (General Weighted Average of 98-100%) from public and recognized private high schools as certified by the head of institution shall be entitled to Two Thousand Pesos (Php 2, 000.00) cash incentive.
- Students who graduated with High Honors (General Weighted Average of 95-97%) shall be entitled to One Thousand Hundred Pesos (Php 1,000.00) cash incentive.
- Students who graduated with Honors (General Weighted Average of 90-94%) shall be entitled to Five Hundred Pesos (Php 500.00) cash incentive.

b. Academic Scholarship

Students who are able to maintain a general average of 90-94% with no grade lower than 84 shall be entitled to One Thousand Pesos (Php 1,000.00) cash incentive every semester.

Students who are able to maintain a general average of 94.1% and above with no grade lower than 84 shall be entitled to Two Thousand Pesos (Php 2,000.00) cash incentive every semester.

c. Athletic Scholarship

Students who showed exemplary performance in sports competition and who represented the university in regional and national sports competition as certified by the University Sports Director shall be entitled to the following incentives every semester: Medalist in the National SCUAA	Two Thousand Pesos (Php 2,000.00) cash incentive
Participant in the National SCUAA	One Thousand Five Hundred Pesos (Php 1, 500.00) cash incentive
Participant in the Regional SCUAA	One Thousand Pesos (Php 1,000.00) cash incentive
Athletes who are members of the University Varsity irrespective of team	Five Hundred Pesos (Php 500.00) cash incentive



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USCF Chairperson	Two Thousand Pesos (Php 2,000.00)
USCF Vice Chairperson	Two Thousand Pesos (Php 2,000.00)
CSC President	Two Thousand Pesos (Php 2,000.00)
CSC Vice-President	One Thousand Pesos (Php 1,000.00)
CoISC Governors	One Thousand Pesos (Php 1,000.00)

Qualified applicants shall be bound by a contract signed between his/her parents and the University through the Socio-Cultural Director renewable every semester.

Any member who is found to have violated the terms and conditions provided in the contract shall be given sanctions based on the rules imposed by the Socio – Cultural’s Office.

4.2. Student Assistantship

4.2.1. Deserving students who are willing to work during their free time are given opportunities to work in the administration offices of the University or wherever human resource is needed to assist them in their financial needs. Compensation shall be in accordance with existing rules and policies. Compensation rate may change anytime.

4.2.2. Special Program for the Employment of Students (SPES)

The Special Program for the Employment of Students (SPES) is an employment bridging program during summer vacation that aims to augment the family’s income of poor but deserving students, out of school youth or dependents of displaced workers who intend to finish their education. Qualified applicants shall work in the administration offices of the University or wherever human resource is needed.

4.3. Student Mutual Aid Program (SMAP)

The coverage of the SMAP, of which the Student Mutual Aid Fund (SMAF) is a core component, shall be per academic year. All bonafide students of Cagayan State University shall be covered automatically by the SMAP for the entire academic year during which they are enrolled. The coverage expires when classes in the University officially ends based on the school calendar officially released by the Office of the University Registrar or through Special Orders issued by the Office of the University President.

4.3.1. Documentary Requirements for Medical Assistance

- a. Enrollment/ Assessment Form
- b. Incident Report/ Medical Abstract
- c. Medical Certificate
- d. Official Receipts

4.3.2. Documentary Requirements for Death Claim

- a. Enrollment/ Assessment Form
- b. Death Certificate
- c. Marriage Certificate (if deceased student is married)
- d. Sworn statement of the claimant that he/ she is the legal guardian of the deceased student if orphan and certification from the barangay captain

(Lifted from the IRR of CSU Student Mutual Aid Program through Board Resolution No. 09 s. 2013)

Source: Student Manual Revised 2019